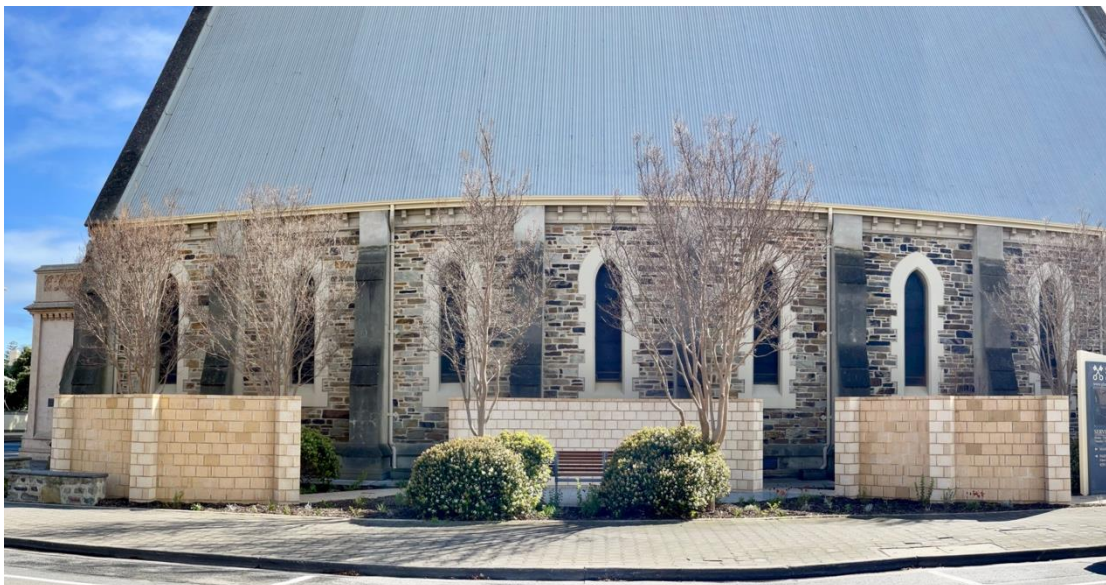




Anglican  
Parish of  
Glenelg

# ST PETER'S CHURCH MEMORIAL GARDENS



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## ST PETER'S CHURCH MEMORIAL GARDENS

### TERMS AND CONDITIONS – 24 August 2024

*These Terms and Conditions replace those published in 2019*

#### Memorial Gardens – Introductory information and costs

St Peter's Memorial Gardens consist of three sections.

The original garden, The Boomerang or South-Eastern Garden, established in 1998, is on the south-eastern corner of the Church and has a 'boomerang' design, with plaques commemorating loved ones. Plaques are also placed along the plinth beside the wall. In due course, because of the wall deteriorating, this wall and the garden in this area will be renewed and beautified.

As places were filled, the garden was expanded to include the North-Eastern Garden. This consists of a main area under the two Norfolk pines and a small triangular section on the North-Eastern side of the Parish Office. There are a very small number of spaces available in the South-Eastern and North-Eastern memorial Gardens.

From 1st June 2024 plots become available in the new section of memorial garden on the South-Western side of the church called, The Discovery Garden. This will offer premium plot locations for new plot holders (*see schedule of costs below*). Existing plot holders who wish to transfer from the existing memorial gardens may do so (*see schedule of costs below*). However, there is no obligation to transfer your plot and the Parish will continue to honour the commitment to all those who have previously purchased a plot in the South-Eastern and North-Eastern Gardens. Each individual must have their own plot and plaque except where two lots of ashes are to be interred at the same time and one plaque will be attached.

From June 2024 no further places will be sold on the South-Eastern Memorial Wall for the time being given potential remediation work that needs to be done to the wall.

As the garden has been developed, the price of each plot has changed. The original price was \$350, which was subsequently increased to \$600 and in 2018 increased to \$1,000. Up until June 2024 these fees included the cost of the plaque. From 2018 a non-refundable component of \$500 was applied to all fees. From the 1<sup>st</sup> June 2024 all new plots sold will be subject to the revised schedule of costs (*see below*)

#### Perpetual Lease

All plaques in any section of the St Peter's Memorial Gardens will be displayed in perpetuity.

#### Plaques

All plaques are of standard dimensions. Plaque size in the Discovery Garden is slightly different dimensions to those in the South-Eastern and North-Eastern Gardens. The bronze plaques shall be appropriately attached to the plinths or walls adjacent to the garden areas.



Plaques are to be purchased through the Parish Office. Plaque wording should follow our standard style guide and ordered through the preferred supplier. Next of kin will be consulted on the wording. Once the proof and quote is approved, the next of kin will pay the parish office and the parish will order the plaque through the provider.

## Wording on Plaques

The wording on each plaque may be specified by the deceased, or decided by an executor, next-of-kin, or a person legally appointed by them in consultation with Parish staff. Orders for plaques are made through the Parish Office with delivery and installation occurring within six to eight weeks from the date of the order. Usually, the plaque is ordered and affixed prior to the interment of ashes.

As there are some limitations on word count and format, please discuss plaque wording and interment requirements with the Parish staff.

It is usual to include the full name of the deceased and the date of birth and death. The size of the plaque is regulated to fit the location and will accommodate some flexibility in word count within that size limit.

Basic guidelines are:

SOUTH-EASTERN AND NORTH-EASTERN SECTIONS - SMALL PLAQUE (137mm x 102mm (with or without 'bosses'))

Name: 15 letters (larger/bold) per line  
Text: 23 spaces per line (including letters, punctuation marks and spaces)  
Lines: 8-10 (including blank lines)

MILITARY SECTION - LARGE PLAQUE (250 x 150mm (with 'bosses'))

A section of the Memorial Wall, adjacent to the Church Bell, is reserved for plaques specifically relating to Military Service.

Name: 20 letters (larger/bold) per line  
Text: 35 spaces per line (including letters, punctuation marks and spaces)  
Lines: 10 (including blank lines)

DISCOVERY GARDEN PLAQUES (180 x 110mm)

Name: 22 letters (larger/bold) per line  
Text: 32 spaces per line (including letters, punctuation marks and spaces)  
Lines: 6-8 (including blank links depending on font size)

## Interment of Ashes

Interment of ashes is the process by which the ashes are placed into the garden. This is usually done in a short ceremony commemorating one person.

The Parish is not able to store ashes long term prior to interment. Ashes may be delivered to the Parish Office up to a week before the day of interment or for slightly longer times by negotiation.



A reverent and appropriate burial is very much part of the Christian Ministry offered by the parish. It is usual to have a short service for the interment of ashes. There is no additional fee for this service unless the interment is the sole funeral service for the deceased and then usual funeral fees apply (please consult the parish office).

The Order of Service includes the words 'earth to earth, ashes to ashes, dust to dust' in reference to the theology of Anglican Church Memorial gardens that we are to return to the dust of the earth (cf Genesis 2:7) so all ashes interred in the Parish of Glenelg memorial gardens are interred directly into the earth. This is different from some public cemeteries where ashes are buried in a ground enclosed in a container, or placed in a wall which may be removed after a contracted period of time.

Ashes to be interred in the St Peter's Memorial Garden are emptied from the container in the soil in a specially dug area, as deep as possible, and as near as practicable to the plaque location. Ashes are not to be scattered but deliberately *interred into the earth*. It is not possible to mark the exact location of a loved one's ashes. Therefore, it is not possible to remove or return the ashes at a future time. However, prior to interment, the family may retain some of the ashes should they so desire.

## Access to the Garden

The Memorial Gardens have been established to enable Parishioners and their loved ones to be remembered. Parishioners are those who currently attend St Peter's and St Martin's churches, or those who have a significant past links to Glenelg Parish churches (St Peter's, St Martin's, St Leonard's, St Swithun's, St Margaret's Chapel) or other Anglican Churches within the Diocese.

The Memorial Gardens are also available to:

- the extended families of St Peter's Woodlands Grammar School and the two previous schools: St Peter's Grammar School, Glenelg and Woodlands Church of England Girls Grammar School;
- the wider Anglican community;
- members of the Glenelg community.

## Record-keeping

The selection of the available plot is to be decided at the same time as payment is made. The Parish retains a record of those who have reserved places, including contact details.

It is the responsibility of the family/holder to advise the Parish of any change in this information.

A record card providing details of the reservation will be provided to the purchaser. This card should be kept with a Will or other important documents for future reference. Executors and Funeral Directors should be advised of the reserved place.



## **Parish Register**

Details of the deceased are also recorded by the Parish. The record will contain information such as names and dates of birth, death and date of interment.

It is currently our future intention that details of those memorialised within the garden will appear in an on-line Memorial Book. Should families wish to maintain privacy please advise the Parish staff at the appropriate time. Please be aware that the Memorial Gardens are public places and there are no restrictions on who can visit the gardens.

## **Visitors to the Memorial Garden**

Family and friends are encouraged to visit the Memorial Gardens for remembrance and quiet reflection.

## **Floral Tributes**

Because of the intimate scale of the Memorial Garden, it is not appropriate to leave large floral tributes. Flowers brought to the garden should be small, simple and natural. Plastic flowers, statues, memorabilia, photos etc. are not allowed to be left in the garden and will be removed.

## **Garden Maintenance**

The garden is maintained on a regular basis and dead floral tributes are removed, usually after one week.

## **Donations**

Cash donations can be made at any time for the maintenance of the garden or for the ministry of the Parish. For families wishing to donate substantial items for beautifying the garden please discuss this with the Parish Priest. The Parish Council reserves the right to approve any donated additions.

## **Unforeseen circumstances**

In the event of unforeseen circumstances, such as natural disaster, or the garden ceasing to operate, every endeavour will be made to return memorial plaques to the families. Where this is not possible, all plaques will be retained by the Anglican Church of Australia at an appropriate location.



## **Amendment to the Terms and Conditions**

The Parish Council will review these Terms and Conditions on a regular basis. If the terms and conditions are amended at any time, the revised copy will appear on the Parish web site at: [www.glenelganglican.org.au](http://www.glenelganglican.org.au)

## **Confidentiality and Privacy**

The Parish will keep your contact and payment details confidential. The Parish will implement appropriate safeguards to keep your private information secure and ensure that any of our employees who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.

We will only disclose information that we have about you to the extent specifically required by law, or for the purposes of these Terms and Conditions.



## SCHEDULE OF COSTS AS AT JUNE 2024

*(These costs remain in place until revised by Parish Council)*

### **Discovery Garden (Introductory offer)**

**for first 30 places or until 1<sup>st</sup> June 2025 whichever comes first**  
**\$1950 plus cost of plaque (includes \$975 non-refundable component)**

### **Discovery Garden (full cost)**

**from 1<sup>st</sup> June 2025 or when first 30 places are sold**  
**\$2500 plus cost of plaque (includes \$1250 non-refundable component)**

### **Existing South-Eastern and North-Eastern Memorial Gardens**

**\$1000 plus cost of plaque (includes \$500 non-refundable component)**

## **Multiple Plot Discount**

Following the introductory offer (first 30 places) Parishioners wishing to purchase two or more plots at the same time, the total cost will be discounted by \$500 per plot.

## **Cost of Plaque**

The cost of the plaque is in addition to the fee paid to reserve a place. At the time of writing the cost of a small plaque is approximately \$400 (see section above on size and wording). Cost is dependent on wording and will be confirmed prior to final order being placed.

## **Transferring from other areas into the new Discovery Garden**

For those who currently have an unused plot reserved in the other areas of the garden and who wish to transfer to the new Discovery Garden, the following fee structure will apply:

<b>Purchase Price</b>	<b>Discount</b>	<b>First 30 places</b>	<b>Cost thereafter</b>
\$350	\$400	\$1,550, plus cost of plaque	\$2,100 plus cost of plaque
\$650	\$700	\$1,250 plus plaque	\$1,800 plus plaque
\$1000	\$1050	\$900 plus plaque	\$1,450 plus plaque

50% of the new fee is non-refundable. Please note that Parishioners are under no obligation to transfer their currently reserved plot and all paid-for currently reserved plots will continue to be fully honoured.

## **Cancellation Fee**

In the event that the plot holder or next-of-kin wish to cancel the reserved plot, 50% of the fee shall be retained by the Parish to cover the costs incurred. Any cancellation must be made prior to the interment of ashes and the ordering of a plaque.



## ST PETER'S CHURCH MEMORIAL GARDENS APPLICATION FORM

**DATE OF APPLICATION** .....

### APPLICANT DETAILS

Full name of Applicant (Plot-holder):.....

If you are not the person for whom the plot is, what is the expected name on the plaque

.....

Your relationship with the plot-holder .....

Address:.....

Email:.....

Mobile phone:.....

Signature..... Date.....

### NEXT OF KIN

Next-of-kin Contact Name.....

*(for example: daughter/son/sibling; next-of-kin; Executor; Power of Attorney)*

Relationship .....

Contact address .....

Email ..... phone .....

### SECOND CONTACT

Second contact Name.....

*(preferably next generation contact if not already given above)*

Relationship .....

Contact address .....

Email..... Phone.....

According to the Terms and Conditions as of 24 August 2024 I acknowledge the Terms and Conditions and the required payment of fees and that the cost of the plaque is an additional expense required prior to the interment of ashes.

Signature..... Date.....

I acknowledge should any of the above details change, I must notify the Parish Office as soon as possible.

Signature..... Date.....

Plot location details (office use).....